



Release of Information and Privacy Agreement

Benefits and Purpose

The Atlanta Community Food Bank (ACFB) and our partner agencies provide food and additional services. To provide services to you and members of your household, team members will complete a brief intake. This intake may include the following information:

- Demographic information (i.e. name, address, gender identity, ethnicity, date of birth, etc.)
- Contact information to follow up with additional services
- Information about benefits or programs in which you participate

By signing below, you agree that ACFB and our partner agencies may share your information with community partners and to Feeding America for the purposes listed in this agreement.

Security of the Information You Provide

We respect your information and want to make sure it remains private and secure.

Only certain team members and volunteers can access the system with a password. Each partner agency has received specialized training and has signed an agreement to keep your information private. Your personal information is also protected by local, state, and federal laws.

How We Use the Information You Provide

We may use and share the information you provide for a variety of reasons, including:

- **To communicate about appointments:** We may use your personal contact information to schedule or remind you of an appointment.
- **To connect you with other resources:** We may share your personal information to see if you are eligible for other benefits or programs such as food stamps/SNAP, WIC, Social Security benefits, TANF, etc.
- **To improve our programs:** We may use your aggregated, anonymized, or de-identified information to improve our programs or the quality of services that people receive.
- **To do research:** We may use your aggregated, anonymized, or de-identified information for research and analysis.

Aggregated, anonymized, or de-identified information does not identify you as an individual and is not your personal information. Any reports produced will not share your individual information.

Your Rights

You have the right to:

- Obtain a copy of this privacy agreement
- See, review, and receive a copy of the information we maintain about you
- Request that your information be changed or updated
- Cancel any permissions you have given us at any time

Unless otherwise requested, this release will expire in five (5) years.

Name

DOB

Signature

Date